**TUOLUMNE PARK AND RECREATION DISTRICT**

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**JUNE 11, 2024 REGULAR MEETING 6:00 P.M.**

**18603 PINE STREET, TUOLUMNE, CA 95379 209-928-1214**

The Board of Directors of the Tuolumne Park and Recreation District met in regular session on Wednesday, June 11, 2024. Directors Mark Ferreira, Aaron, Rasmussen, Gretchen Sullivan, and Marty Anderson were present. Board Member Jake Feriani was absent. Employees James Wood, Kelly Bunnell, and Jenn Taylor were present.

**Open Regular Meeting:** Chairman Mark Ferreira opened the meeting at 6:00 pm.

1. **Pledge of Allegiance:** Gretchen Sullivan led the Pledge.
2. **Approval of Agenda: Ferreira** called for a motion to approve the Agenda.

**Motion:** Rasmussen **Second:** Sullivan **Ayes**: 4 **Nays:** 0

1. **Opportunities for members of the Public to address the Board:**
2. **Consent Agenda:**
   1. **Approval of the May Minutes**
   2. **Approval of Routine Bills**
   3. **Approval of May 2024 Warrant**

**Motion to Approve Consent Agenda:** Rasmussen **Second:** Sullivan **Aye:** 4 **Nays:** 0

1. **Correspondence:**

* Office of the County Counsel sent a Memorandum informing of an increase of rates.

1. **Safety Meeting:**

* There were no employee accidents or liabilities.
* There is no new business or unfinished old business
* The playgrounds have been maintained for safety.

1. **Reports**
   1. **District Manager:**

* Our County Contract is under consideration. James spent an hour with Traci Riggs discussing the Contract. She is pushing a decision out until September.

The next County Budget meeting is June 18. We will move forward with our typical budget assuming everything is the same, until we hear differently.

The new County Contract was signed and submitted by TPRD before the expiration date, but with it under discussion, it could be revised by the County.

The idea of TPRD acquiring the County property was mentioned, but not considered feasible without a District tax increase.

Board discussion ensued regarding possible outcomes for the future of TPRD

* Theater is running behind schedule
  1. **Maintenance Report:**
* Maintenance is back to its summer routine
* Train and Gazebo have been painted; planters planted

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* 1. **Office/Events:**
* In the last month we held the Community Center Open House, the first Red Cross Blood Drive, a Bingo/Game Night, and the Swing Dance class began. All were positive and well attended.
* Giants game is sold out.
* Preparing for a KVML/KZSQ/KKBN Radio-A-Thon on July 19

**7.4 Finance:**

* Monthly Budget summary was submitted, along with detailed line item expense and revenue. The year is ending with a surplus.

1. **DISCUSSION/ACTION ITEMS**

**8.1 Consideration and Discussion of Budget Committee**

* The Budget Committee examined the proposed budget line by line, and agreed with the proposal.

The proposed budget rounded expenses higher, and rounded revenue lower.

* Personnel expenses are higher because of approved staff raises.
* Specialized Maintenance/Equipment line, $6,000, has been removed from the 2024-2025 budget, and those funds spent within 2023-2024 were utilized for tractor repair, tractor tires, and a Community Center storage unit.
* Proposed Election Costs may, or may not, be used.
* A request to increase staff wages was submitted.

Board discussion ensued

**Motion to Build in One Dollar Employee Wage Increase Instead of the Current**

**Fifty Cents:**

**Motion:** Sullivan **Second:** Rasmussen **Ayes:** 4 **Nay**s: 0

**Motion to Pass Budget with Included Motion of Employee $1 Wage Increase:**

**Motion:** Sullivan **Second:** Rasmussen **Ayes:** 4 **Nays:** 0

* 1. **Consideration of Meeting with River Ranch Update**
* Meeting has been postponed to June 28th with new River Ranch owners.

Brad Young, our lawyer will attend to consult, clarify, and answer legal questions.

* The goal of the meeting is to clarify the part of the lease that allows them to offset the cost of improvements.
* Considerations for discussion and resolution are:

Clarify parts of the lease that allows them of offset the cost of improvements

The Lease status: Should it be updated, re-established, or a new one written.

Can TPRD encourage a more positive gain

Board discussion ensued.

* 1. **Consideration of Repair/Replacement of West Side Memorial Park Flag Pole**
* County does not have insurance to cover cost of repair or replacement, which would be

from $18,000- $23,000

**Motion to Take on the Project, if the County is Willing to Give it to Us:**

**Motion**: Rasmussen  **Second**: Ferreira **Ayes**: 2 **Nays**: 1 **Abstain**: 1

Motion not passed.

Board discussion ensued about relieving TPRD liability.

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* 1. **Consideration of Review of Income of Community Center**
* A Community Center Profit Loss report was submitted.

Income is on track with what was put in the business plan.

**9. Items to Discuss for Next Meeting:**

* 1. Consideration and Discussion of Finalized 2024-2025 Budget
  2. Consideration of River Ranch
  3. Consideration and Review of Park Flag Pole Repair

**10. ADJOURNMENT** 7:41 pm **Motion**: Sullivan **Second:** Anderson **Aye:** 4 **Nay**: 0