

**TUOLUMNE PARK AND RECREATION DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, SEPTEMBER 12, 2018 REGULAR MEETING 6:00 P.M.
18603 PINE STREET, TUOLUMNE, CA 95379 209-928-1214**

The Board of Directors of the Tuolumne Park and Recreation District met in regular session on Tuesday August 14, 2018. Director's Donnie Wright, Jake Feriani, Michelle Hightower and Steve Artzer were present. Also present were employees James Wood and Kathleen Nielsen. Board Member Darrin Evans was absent.

Open Regular Meeting: **Chairman Donnie Wright opened meeting at 6:00 pm**

1. Pledge of Allegiance: **Led by Steve Artzer**

2. Approval of Agenda: **Wright called for motion to approve agenda.**

Motion: **FERIANI** Second: **ARTZER** Ayes: **3** Nay: **0**

3. Oral Communications: **Wood introduced Kathleen Nielsen, Office Assistant. She started working on September 5th 2018 and will be working Monday thru Friday 8am-3pm.**

4. Consent Calendar:

4.1 - Approval of the Minutes from August 14, 2018

Changes to 5. Correspondence (Deena Soto's name was miss spelled)

Motion: **HIGHTOWER** Second: **FERIANI** Ayes: **4** Nay: **0**

5. Correspondence: **Wood address letter received by Community Resource Agency and noted a copy can be viewed online or by going to their office.**

6. Safety Meeting: **No employee accidents or liabilities. No old or new business. Playground in good shape. This week maintenance will be regluing stones on the retaining wall in the Tot lot. The structure is fine. The other playgrounds construction is moving along; fence post are set, underground drainage is installed, final grading is complete, and they are beginning to set forms for flat concrete work and curbs. Hightower inquired about removing sign off the sidewalk. Sign has since been moved to the other side of the fence.**

7. Reports

7.1 – District Manager (Wood)

Cut down 2 public trees at the end of walk way over the horseshoe shed. Replaced broken window at the Memorial Hall in the Vets room. Received big dreams plans. Replaced broken curb in triangle. Lot construction resumed 9/10/18. They covered exposed drain pipe and finished block wall. Construction is estimated to be completed by 9/28/18. We are storing the excess dirt over by the ball field for future projects, removed and re-poured piece of sidewalk that was cracked. Strawberry days had a good turn out with approximately 35 vendors. Tour of Tuolumne Sign is complete and once it is placed in a frame, it will be installed near the bus stop along with a 2ft panel inter-frame for a community bulletin board.

7.2 - Maintenance Report (Peterson)

Replaced door stop and did recycle run for office. Sprinkler repaired in Westside Park. Sprinkler repair, drip to fir tree transplant, fixed drip line to hedges in front of youth center, and trimmed rock roses in Tot Lot. Large hole was repaired in sidewalk, left centerfield fence was repaired, and new scoreboard was installed and was in the newspaper on 9/11/18 with a great picture for Whitehead Field. Concert in the park ended well. Strawberry days and the community flea market was a success.

7.3 – Office/Events (Nielsen) Discussed times for youth Basketball teams (Monday – Thursday 4pm-5:30pm, 5:30pm-7pm, and 7pm-8:30pm). We will reserve 2nd Thursday of every month for the VFW. Nielsen is handling all calls and booking the memorial hall. Nielsen created coloring project for pumpkin patch to be completed by schools and turned in on 10/26/18 to be placed in garden for event on 10/29/18.

7.4 – Finance (Krieg) No questions from the board were noted.

7.5 – Library/Youth Center (Wood) No report given.

7.6 – Community Garden (Wood) No report given.

7.7 – Horseshoe Club (Persson) No report given.

7.8 - Veterans (Rasmussen) Discussed lighting the cross 365 days a year. Asked for a donation for the LED lights. TPRD will purchase LED lights and donate to the veterans.

8. Discussion/Action Items

8.1 2019 Ice Cream Sales (Wood) Ice Cream sales for concert at the park was a success and check for sales was shown to the board. Dave Coffing was unable to attend the meeting.

8.2 – Town Hall/Candidate Night (Wood) Discussed setting up a Candidate night for District 3 Candidates for Supervisor the week of October 8th, 2018. Nielsen will reach out to the Candidates and set it up and Shane Patey will be assisting with the questions at the event.

Motion: FERIANI Second: ARTZER Ayes: 4 Nay: 0 Recuse: 0

8.3 – Review and Approval of Routine Bills for Payment (Wright)
Board reviewed bills and approved for payment.

Motion: FERIANI Second: ARTZER Ayes: 4 Nay: 0

9. Items to Discuss for Next Meeting

Economics Board Review and Bylaws
Review Candidates Night
Halloween Pumpkin Patch/Parade
Approval of new Hall Rental Forms

ADJOURNED to CLOSED SESSION: 6:55 pm

CLOSED SESSION

1.1 PERSONEL

The Board passed District Manager bi-monthly increase to \$1300.00 Salary, \$850.00 for medical allowance, and 4 weeks of Vacation.

Motion: Second: Ayes: 4 Nay: 0 Recuse: 0

10. ADJOURNMENT

- 7:59 pm