

**TUOLUMNE PARK AND RECREATION DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, AUGUST 14, 2018 REGULAR MEETING 5:00 P.M.  
18603 PINE STREET, TUOLUMNE, CA 95379 209-928-1214**

The Board of Directors of the Tuolumne Park and Recreation District met in regular session on Tuesday August 14, 2018. Director's Donnie Wright, Jake Feriani, Michelle Hightower and Darrin Evans were present. Also present were employees James Wood and Tony Krieg. Board Member Steve Artzer was absent.

Open Regular Meeting: **Chairman Donnie Wright opened meeting at 5:02pm**

1. Pledge of Allegiance: **Led by FERIANI**

2. Approval of Agenda: **Wright called for motion to approve agenda.**

Motion: **HIGHTOWER** Second: **FERIANI** Ayes: **4** Nay: **0**

3. Oral Communications: **NONE**

4. Consent Calendar:

4.1 - Approval of the Minutes from June 10th, 2018

Changes to 7.1 / 7.2 / 7.3 / 7.4 / 7.6 / 7.8 were noted and amended.

Motion: **HIGHTOWER** Second: **EVANS** Ayes: **4** Nay: **0**

5. Correspondence: **Hightower read a communication from Wood to Deena Soto about reviving the Halloween Night activities.**

6. Safety Meeting: **No employee accidents or liabilities. No old or new business. Playground in good shape. Nate Tree Service has been contacted to cut down two dead trees near the horseshoe pits. We are expecting a site plan for the new all-inclusive playground. The work being performed at this point is all volunteer at this point. James offered to arrange for a Cal Fire Work Crew to help with the concrete work if needed.**

**7. Reports**

7.1 – District Manager (Wood)

**The County Maintenance Contract will be renegotiated in April. Sinclair should be out next Monday (7/16) to resume work on the Depot Park Parking Lot. Purchasing propane in August.**

7.2 - Maintenance Report (Peterson)

**The ballfield sign in ready to be installed. Some work need to be done to framing. Fixed coolers on the Hall. Repaired sprinklers. Security questions were raised about Jerry Whitehead Field.**

7.3 – Office/Events (Wood) **The baseball trip was successful, 38 or 39 attended. Strawberry Days are coming August 31 to Sept 2. Then Halloween Parade will follow.**

7.4 – Finance (Krieg) **No questions from the board were noted.**

7.5 – Library/Youth Center (Wood) **Some vandalism has been reported. James had to do some painting because of graffiti.**

7.6 – Community Garden (Wood) **There are 9 rented beds and 8 vacant beds. Soaker hoses have been added to assist in watering. Concrete was brought over facilitate the pouring of a small pad in front of the green house. The sandwich sign purchased this year seems to have had little effect on recruitment of new members.**

7.7 – Horseshoe Club (Persson) No report available.

7.8 - Veterans (Rasmussen) No report available.

## **8. Discussion/Action Items**

8.1 2019 Budget (Wright)

**Wright led the board through a line by line discussion of the 2018-2019 budget.**

Motion: **EVANS** Second: **HIGHTOWER** Ayes: **4** Nay: **0** Recuse: **0**

8.2 – Lighting the Cross (Evans)

**James described the cross construction. Recommended installing LED lighting, some scraping and painting. Solar panels could be an option. Donnie directed James to discuss this further with the VFW.**

8.3 – Return Meeting to the Original Time (Wood)

**The meeting will resume as per by-laws.**

8.4 – Hiring of Temporary Office Manager (Wood)

**Our Office Manager (Cindy) will need time to recover. It was suggested that the new Office worker start earlier in the morning. Hightower recommended hiring an Office Worker 1 for the time being. Evans agreed, and recommended we fill the position ASAP with a temp. If Cindy cannot return we will look for a more permanent solution. The motion directed James to contact temp agency to fill the position with the assistance of Donnie and Darrin.**

Motion: **HIGHTOWER** Second: **FERIANI** Ayes: **4** Nay: **0** Recuse: **0**

8.5 – River Ranch Camp Ground (Evans)

**Feriani recused himself from the discussion.**

**An expense listed in the year-end report from River Ranch Camp Ground was recognized to have been submitted without prior permission from the Board. Evans reminded the Board that our contract with the River Ranch vendor states, if work to be done is over \$500.00 an approval of the expense should be authorized by the Board. Hightower recollected that notice was given in the spring. Wright directed James to write a letter to Mr. Maddox asking for documentation confirming the tree removal.**

ADJOURNED to CLOSED SESSION: **7:05 pm**

## **CLOSED SESSION**

### **1.1 PERSONEL**

**The Board directed Wood (General Manager) to complete all two party employee reviews including a General Manager self-review to be put in the meeting binders by September 7<sup>th</sup>**

Motion: **WRIGHT** Second: **EVANS** Ayes: **4** Nay: **0** Recuse: **0**

## **9. ADJOURNMENT**

- **8:08 pm**